

## Accelerator Product Training for Projects – Instructor Led Workshop Overview

Have you ever considered how you can get more out of your company's Autotask investment? Whether you are already using Autotask Projects in day to day activities or are just considering how Autotask Projects can help you, this Autotask Accelerator Product Training (APT) for Projects workshop is for you. The goal of the APT for Projects workshop is to educate you on how to use Autotask Projects to automate and optimize key project management processes you need to execute every day to be successful.

### Learning Objectives

After attending this live, instructor led workshop, you will be able to:

1. Utilize Project Security.
2. Create Project Templates.
3. Understand Project Calculations.
4. Utilize Project Management Tools.
5. Create and Execute Workflow Rules.
6. Increase the return on your company's Autotask investment!

### Why attend

- There is no cost to the workshop for members of the Autotask Community.
- This is live, instructor led workshop training delivered in an intimate, classroom setting.
- It is a great opportunity to network with your peers, take a tour of the Autotask office and meet your account manager and support resources.
- Enjoy a complementary lunch and a post workshop happy hour with Autotask executives, managers and other Autotask resources.
- Walk away with PPT handouts, and step by step workbooks

### Prerequisites

- ✓ You need a login to your Autotask account so you can work in your Autotask system.
- ✓ It is not required, but if you have admin rights, or someone else from your company attends with has admin rights, you could update your Autotask system live during the workshop.

### Agenda

- 9:00 am Registration, networking, office tour
- 10:00 am Accelerator product training for Projects
- 12:30 pm Complimentary lunch provided by Autotask
- 1:00 pm Accelerator product training for Projects
- 4:00 pm Wrap-up, end of workshop

### Location

- The Workshop is held at our U.S. HQ at 26 Tech Valley Drive, East Greenbush, NY 12061